



MAA MANIKESHWARI UNIVERSITY
ମା ମାନିକେଶ୍ଵରୀ ବିଶ୍ଵବିଦ୍ୟାଳୟ
मा माणिकेश्वरी विश्वविद्यालय
(Erstwhile : Kalahandi University)
 Manikya Vihar, Bhawanipatna, Kalahandi, Odisha

E-mail- registrar@kalahandiuniversity.ac.in

No. 352/MMU

Date 10.02.26

WALK-IN INTERVIEW FOR TEMPORARY ENGAGEMENT OF RETIRED
PROFESSOR/ASSOCIATE PROFESSOR/ASSISTANT PROFESSOR/GUEST FACULTY, MAA
MANIKESHWARI UNIVERSITY, BHAWANIPATNA

Interested candidate may appear for the walk-in-interview for temporary engagement to the posts of Professor/Associate Professor/Assistant Professor/Guest Faculty on honorarium basis in Botany, Chemistry, Economics, Education, English Geography, Home Science, Philosophy, Physics, Political Science, Sanskrit, and Zoology Departments of the University.

The engagement shall be made in accordance with the guidelines issued by Government of Odisha in the Higher Education Department vide No. HE-UE-POLICY-0020-2023: 4477 /HE dt. 01/02/2024 and 4478/ HE dt, 01/02/2024.

Interested candidates may visit the University website (www.kalahandiuniversity.ac.in) for further details and attend the interview.


Further, the candidates are advised to carry all necessary documents (i.e. Academic Certificates, Mark Sheets and Experience Certificates) in original and two sets of photo-copies along with updated resume as per the format (download from the University website) and report at **Botany Seminar Hall and Zoology Seminar Hall from 09.00 AM onwards from 17.02.2026 to 19.02.2026.**

The authority reserves the right to reject any or all the applications or cancel the entire selection process without assigning any reason thereof.

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Memo No. /MMU

1. Copy to all Notice Boards / All Dept. HoDs concerned.
2. Copy to CoF for kind information and necessary action.
3. Copy to Administrative Office for kind information and necessary action.
4. Copy along-with the format transmitted to OIC, University website with a request to upload the above notice in the University website for wide circulation.
5. Copy along-with the format transmitted to the Dist. Informatics Officer, Collectorate, Kalahandi with a request to hoist the advertisement in the district website for wide circulation.
6. Copy to PA to VC for kind information.
7. Copy submitted to the Addl. Secretary to Govt., Higher Education Department, Govt. of Odisha for kind information.


 Registrar
 Maa Manikeshwari University
 Bhawanipatna
 Maa Manikeshwari University
 Bhawanipatna
 Dated: 10.02.26


 Registrar
 Maa Manikeshwari University
 Bhawanipatna
 Registrar
 Maa Manikeshwari University
 Bhawanipatna



GUIDELINES / INSTRUCTIONS FOR TEMPORARY ENGAGEMENT OF RETIRED PROFESSOR/ASSOCIATE PROFESSOR/ASSISTANT PROFESSOR/GUEST FACULTY IN DIFFERENT DEPARTMENTS OF MAA MANIKESHWARI UNIVERSITY, BHAWANIPATNA, ODISHA

Mode of Engagement:

- The vacancies will be filled up by way of temporary engagement of Assistant Professors/ Guest faculty.
- This arrangement shall be purely temporary in nature.

2. Vacancy Position:

Sl. No.	Department	No. of vacancy
01	BOTANY	02
02	CHEMISTRY	01
13	ECONOMICS	01
04	EDUCATION	02
05	ENGLISH	01
06	GEOGRAPHY	01
07	HOME SCIENCE	02
08	PHILOSOPHY	02
09	PHYSICS	01
10	POLITICAL SCIENCE	01
11	SANSKRIT	03
12	ZOOLOGY	01
TOTAL		18

3. Tenure of Engagement:

- The tenure of engagement of faculty members under this arrangement shall be for a maximum period of 1 year at a time or till the vacancy is filled up in regular manner or until further orders, whichever is earlier.
- The continuation of engagement shall be subject to satisfactory performance during the quarterly review.
- The engaged retired faculties may continue with the teaching till they attain 70 years of age, subject to periodical review of satisfactory performance.
- This engagement shall be purely temporary in nature. Under any circumstances candidate cannot claim any right for permanent position.

4. Qualification:

Qualification of faculties prescribed by UGC guidelines for different categories shall be allowed for selection of faculties under this arrangement.

- Candidates without Ph. D qualification are eligible for Sl.2 at the Honorarium Table/Section.

5. Honorarium:

- Honorarium shall be paid to faculties as per details given below.

Sl. No.	Post	Work Assignment*	Honorarium per month** (in Rs)
1	Retd. Professors/adjunct professors/professors of practice distinguished visiting faculties against the vacant post of professors	At least 35 classes/month and guidance in Research work including administrative responsibility	Rs 50,000/-
2	Retd. Associate Professors/professors/adjunct professors/professors of practice distinguished visiting faculties against the vacant post of associate professors	At least 35 classes/month and guidance in Research work including administrative responsibility	Rs 40,000/-



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Sl. No.	Post	Work Assignment*	Honorarium per month** (in Rs)
3	Guest faculty/ retired Asst. Professors with Ph.D. Degree and to be engaged for PG courses against the post of Assistant Professor	Teaching. If more than 40 classes per month are taken, then one has to undertake administrative assignment as given by University	Rs.1000/- per class; max. 60 classes/month Rs.60,000/- (Max)
	Guest faculty/ retired Asst. Professors (without Ph.D. Degree) for UG/PG courses against the post of Assistant Professor	Teaching. If more than 40 classes per month are taken, then one has to undertake administrative assignment as given by University	Rs.750/- per Classes class, max. 60 classes Rs.45,000/- (Max)

*If less than prescribed classes are undertaken by retired faculties, the honorarium can be given proportionately or shortfall can be adjusted against workload of immediate next month.

**No other allowances or financial benefits are allowed in favour of retired teachers/ guest faculties

ii. The payment of all statutory taxes including the income tax will be the sole responsibility of the guest faculties/ retired associate professors/ retired professors/adjunct professors/professors of practice etc themselves.

iii. All statutory deductions including tax deduction at source (TDS) will be deducted by the University against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.

6. Selection criteria for the Post of Professor/Associate Professor/Assistant Professors / Guest Faculty.

a. The selection of candidate for recruitment to the posts of Professor/Associate Professor shall be made on the basis of evaluation as under:

1.	General Career (i.e., HSC, Intermediate. Degree, PG,NET/JRF)	30 Marks
2.	Research Degree (i.e., M.Phil., Ph.D etc)	20 Marks (M.Phil.-5, Ph.D-15)
3.	Ph.D Guidance	10 Marks Maximum (2 marks for Each Scholar)
4.	Research Publication	20 Marks Maximum (2 marks for Each Paper)
5.	Viva-voce	20 Marks


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b. The selection of Candidate for recruitment to the posts of Assistant Professor/Guest faculty shall be made on the basis of evaluation as under:

1.	General Career (i.e., HSC, Intermediate. Degree, PG, NET/JRF)	30 Marks
2.	Research Degree (i.e., M.Phil., Ph.D etc)	20 Marks (M.Phil.-5, Ph.D-15)
3.	Teaching Experience	10 marks Maximum
4.	Demo Class	10 marks Maximum
5.	Research publication	10 marks Maximum (2 marks for Each Paper)
6.	Viva-Voce	20 Marks

Note 1: Number of candidates to be called for interview shall be decided by the University. For the date of Interview Department wise the University website may be follow up.

- The duration of Demo Class will be of 10 minutes.
- The syllabus for the demo class will be as per the CBCS Model UG syllabus and University PG syllabus.
- The list of candidates shall be prepared in order of merit on the basis of the above parameters, and will be valid for one year from the date of publication of result.

7. Duties and Responsibilities of Engaged Faculties:

- The faculties engaged under this arrangement shall have the following additional duties and responsibilities, over and above as mentioned against work assignment at point 4 above.
- Academic work like teaching courses, conducting examination and research guidance. They will be entitled to guide research projects of UG and PG students. However, in case of research projects or Guiding Ph. D they will be eligible to become Co guides depending on their qualifications and experience.
- Conducting research and/or taking up sponsored research projects as per the rules and regulations of the funding agency.
- Launching continuing education program in new and emerging areas.
- Organizing/attending National/International Conferences/Seminars / Symposia / Workshops with a co-organizer from the University / college but without any financial commitment from the University.
- Undertaking knowledge-based advisory / consultancy assignments in accordance with the University guidelines.
- Accepting invitations and delivering guest lectures at other institutions.



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• Participation in academic/research Committees at the University and elsewhere, when required.

• However, they shall not be eligible for holding administrative or financial responsibilities.

8. General Instructions:

a. The applicant will be solely responsible for the authenticity of the submitted information.

b. The details regarding qualifications, experience and screening guidelines are available on the University website <https://kalahandiuniversity.ac.in/> along with this advertisement. The applicants are required to read these details before filling up the form.

c. Applicants should possess the prescribed qualifications and experience as on the date of submission of application as prescribed by the University for the respective posts. The posts carry the honorarium as prescribed by the Govt. of Odisha in Higher Education Department.

d. Publication 'under submission' or submitted to referees shall not be considered towards calculation of marks for publication criteria. Further, all the items for which marks are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.

e. Ph.D Degree shall be mandatory qualification for appointment to the post of Associate Professor and Professor.

f. The time taken by candidates to acquire M. Phil. and/or Ph.D Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further, the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience.

g. The candidates should report along with all the testimonial / certificates in original along with valid photo ID (Aadhar/Voter ID/Driving License/Passport) and a set of self-attested photocopy of certificates/testimonials in respect to the qualifications, experience and category as applicable.

h. No TA/DA shall be paid to applicants for attending interview.

i. The university reserves the right to amend the number of posts or not to fill any of the posts mentioned in the advertisement without assigning any reason thereof. Any consequential vacancies arising at the time of interview may also be filled up from the available screened candidates.

j. The applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the application and self-certified copies/testimonials.



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k. In case of any advertent mistake in the process of selection, which may be detected at any stage even after the issuance of offer letter, the University reserves right to modify / withdraw / cancel any communication made to applicants.

l. In case of any dispute that may occur in the process of selection, the decision of the University shall be final. Canvassing in any form will be treated as disqualification.

m. Addendum / corrigendum, if any, shall be posted only on the University website.

n. No application fee is charged.


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**WALK-IN-INTERVIEW FOR TEMPORARY ENGAGEMENT OF ASSISTANT
PROFESSORS / GUEST FACULTIES DURING THE ACADEMIC YEAR, 2025-26.**

(Please read carefully the instructions given in the eligibility criteria before filling the format)

1. Post applied for:

a) Subject:

2. Name in full (in Block letters):

3. Father's / Mother's / Spouse's Name:

4. Present Postal Address in Full:

5. E-mail ID:

6. Contact Telephone Number:

7. Permanent Address (in Block letters):

8. Date of birth (in figures):

(in words):

9. Gender:

10. Nationality:

11. Category (UR/OBC/SC/ST):

12. Person with Disability (Yes/No): If yes specify

13. Applicant's Mother Tongue:

Affix
Photograph

Any language known

Read:

Write:

Speak:

14. Give particulars of Examinations passed commencing from H.S.C and Degrees obtained including Ph.D/D.Sc/D.Litt. from the University or places of Higher /Technical Institutions. Attach one set of self-attested copies of Certificates, Mark sheets and other relevant testimonials.



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Sl. No.	Examination passed	University / Board	year	Class / Division / Grade	% of marks	Subject offered (Specify Hons./Distinction)

15. Field of Specialization:

- i. Master Degree:-
- ii. M. Phil:-
- iii. Doctoral Degree:-
- iv. Post-Doctoral Degree:-

16. Whether the candidate is qualified at the:

UGC NET / CSIR NET / GATE (If so give details)

17. Achievements in Research (Give details in Annexure along with photocopy for proof)

- (i) Research Papers published:
- (ii) No. of Books authored:
- (iii) No. of Book Chapters published:
- (iv) Number and nature of Seminars / Conferences attended:

- (v) No. of Research Scholars guided (M.Phil / Ph.D):

[Signature]

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18. Details of employment (details of present post in the beginning)

Sl No	Office / Institution employed	Date of joining	Date of leaving	Post held	Scale of pay with Grade pay	Basic pay Rs.	Total Salary (Gross) Rs.	Job Description *

(Please enclose self-attested copies of certificates / proof in support of employment)
(Attach separate sheet, if needed)

DECLARATION

I hereby declare that all the statements made in this application form and enclosures are true to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

Name: